

Minutes 2008 July

CALVARY LUTHERAN CHURCH COUNCIL MEETING JULY 8, 2008

- I. **Call to Order:** The meeting was called to order by President Terry Hepole at 7:35 PM with the following Council Member present: Pastor Holtan, Sheri Johnson, Julie Baumgart, Lisa Peterson, Cindy Olson, Linda Mickelson, and Harvey Kraabel. Commie Mort, Randy Johnson and Cindy Hurt were absent.
Also Present: Shirley Pauna, Sue Delaney, Ron Ringsven, and Randy Graham.

- II. **Devotions:** Harvey Kraabel led the Council in devotions and prayer.

- III. **Officers' Reports:**

Secretary's Report: *Action: Pastor Holtan moved, Cindy Olson seconded the following: Be it resolved that the minutes from the June 10, 2008 meeting be approved as corrected. Motion passed unanimously.*

Treasurer's Report: Randy Graham presented the treasurer's report as follows:

	June Rev.	June Exp	June Balance	YTD Balance
General Fund	\$33,560.88	\$29,171.01	\$4,389.87	(\$8,796.63)
Building Fund	\$ 6,162.68	\$ 5,832.00	\$ 330.68	(\$5,905.32)

Action: Harvey Kraabel moved, Sheri Johnson seconded to accept the treasurer's report as presented. Motion passed unanimously.

- IV. **Committee Reports:**

Education- The education Committee has revised the job description of the Children's Ministries Coordinator, adding back the adult education component and requesting that the position be increased from 12 hours per week for 12 months to 20 hours per week for ten months. This will increase the annual cost from \$7,560 to \$10,423. The Wednesday after school Latchkey program may or may not be run but if run will be on a fee basis. A vacancy notice will be posted and the position is to be filled with the next few weeks.

Personnel – The Committee is working on filling the vacancies for the Youth and Family Director, the Christian Education Coordinator, and the Stephen Ministries Coordinator. They are also working on making a change in the Annual Meeting date.

Property – The roof repair over the loft area is complete but has run over budget by approximately \$500.00. The overage will be taken from the Parsonage rent receipts. A church use request form was presented and the Council will be asked to approve the policy at the regular August Council meeting.

Social Ministry- Community outreach has had a large number of requests. Parish Nurse, Judy Peterson is asking for help.

Worship- The Committee is entertaining the idea of starting a bell choir. The cost would be approximately \$10,000.00.

Evangelism – Church service on Cable T.V. is up and running. It can be viewed at 9:00am on Tuesday mornings, channel 14. Some work remains to be done to improve the quality of the broadcast.

Pastor – Pastor Holtan is concerned that his management style has not contributed to the recent vacancies that the Church has experienced. He is asking for any feedback that anyone may have on this subject.

V. Discussion Items:

A. Changing The Date Of The Annual Meeting:

Ron Ringsven presented a proposal, developed by the Personnel Committee, to move the Annual Meeting from January-February to September-October. The meeting in Sept.-Oct. would cover all aspects of the Annual Meeting with the exception of the Pastoral Report and the Committee Reports. These reports would be heard at a second annual meeting that would be held at the normal Jan.-Feb. time. The primary objective of this proposal is to allow the Snowbird population of the church a chance to participate in significant matters at the Annual Meeting. The change will require some Constitutional changes that require two Congregational meeting. The proposal was presented to the Council for their review and Council action is expected at the regular August Council Meeting.

B. Building Use Policy:

The policy was presented to the Council and the Council will be asked to approve the policy at the regular August Council Meeting.

C. Youth Director Search Update:

Three candidates have been interviewed and the Interviewing Committee will make a choice on Monday, July 14, 2008 at 8:00 PM. It will be necessary to call a special meeting of the Council to approve the selected candidate. *Action: Cindy Olson moved, Linda Mickelson seconded the following: Be it resolved that a special Council Meeting be called for Tuesday, July 15, 2008 at 5:30PM for the sole purpose of approving the hiring of a Youth and Family Director. Motion passed unanimously.*

VI. Action Items:

Stephen Ministry Coordinator And Children's Ministry Coordinator Job Description

Changes: Changes in the job description for the Stephen Ministry Coordinator can justify reducing the number of hour given to that position. Currently the position is assigned 24 hours per week for 52 weeks for a total of 1248 annual hours. The proposal is to assign 20 hours per week for nine months and 10 hours per week for three months for a new total of 910 annual hours. It was also suggest that the pay rate per hour be increased and that the name of the position be changed to Stephen Ministry Coordinator/Caring Ministries Advocate. It was further suggested that the Children's Ministry Coordinator position be renamed the Education Ministry Coordinator and include the coordination of the adult education program, supervision of the nursery staff, and possibly the coordination of the Wednesday after school Latchkey program. Additional hours and compensation would go along with the Latchkey program as that program would be placed on a fee for service bases. *Action: Julie Baumgart moved, Linda Mickelson seconded the following: Be it resolved that the new job description for the Stephen Ministry Coordinator be accepted as presented and that the title of the Stephen Ministry Coordinator be changed to STEPHEN MINISTRY COORDINATOR/CARING MINISTRIES ADVOCATE. Be it further resolved that the position be assigned 910 annual hours with an annual contracted salary of \$12,285.00 Be it further resolved that the Children Ministry Coordinator position be renamed EDUCATION MINISTRY*

COORDINATOR and include coordination of the Age-3 through Grade 6 education program, coordination of the Adult Education program, supervise volunteers for the nursery, and possibly supervise the Wednesday evening Latchkey program. This position is to be assigned 860 annual hours with an annual contract of \$10,423.00. Motion passed.

VII. **Adjournment:** President Hepola adjourned the meeting at 9:44 PM and the Council closed with the Lord's Prayer.

Respectfully Submitted,

Connie Mort/ by Harvey Kraabel

INFORMATIONAL ITEMS:

1. Sr. High Mystery Mission trip – July 6-11
2. Ice Cream Social& Praise Team Songfest – July 10
3. Relay for Life – July 11-12
4. Luther Crest Quilt Auction – July 13
5. New Members Sunday – July 13
Baker, Jeff & Holly; Kristina, Zachary & Chance – Lund Lutheran, Detroit Lakes, MN
Emerson, Ed & Jo – New Creation Lutheran Church, Perham, MN
Gillis, Don & Julie – Our Savior's Lutheran Church, Moorhead, MN
Neseth, Rose – New Creations Lutheran Church, Perham, MN
Swift, Ton & Karen – Hope Lutheran Church, Fargo, ND
Udelhofen, Pat – New Creations Lutheran Church, Perham, MN
6. Amanda Sonnenberg and Jerad Cook Wedding - July 26
7. Youth Stock Reception – July 27
8. Stacy Baumgart and Keith Kinnen Wedding August 2
9. Seminarian Joe Johnson preaching- August 3
10. Don and Barb Soderstrom transferred to Christ Lutheran Church, Soldotna, Alaska
11. Notice: Newsletter articles are due July 22 at 8:00 AM. If not received by this deadline, they will not be included in the newsletter.

HOUSEKEEPING

1. June/July offerings picked up by Cindy Olson and Lisa Peterson
2. July/August offerings picked up by Harvey Kraabel and Julie Baumgart
3. August Devotion by Cindy Olson
4. August Host is Linda Mickelson
5. Next Council Meeting August 12, 2008